

CLIFFE PARISH COUNCIL

Minutes of the Meeting of the Parish Council held at St Andrews Mission on Monday 21st May 2018

18/069 Present: - Councillor M Topping (Chairman), Councillor J Allan, Councillor A Holman, Councillor C Topping, Councillor M Whattam and Councillor R Woodall

District Councillor J Deans
County Councillor M Jordan

18/070 Apologies: - Councillors H Cross, J Wallinger and A Wilson
District Councillor K Arthur

18/071 Declarations of Interest: - None

18/072 Public Session: - As no members of the public were present no public session was held.

18/073 Listen to reports from County and District Councillors:-

District Councillor J Deans reported that the latest data shows that the Selby district is attracting significant new investment and is the fastest growing area in North Yorkshire. The district is also fast becoming a key area for new business investment due to its location and transport links across the UK.

Councillor Deans also advised that Selby District Council have appointed a new Chief Planning Officer and gave a planning/enforcement update on a couple of on-going planning applications.

County Councillor M Jordan reported that Cawood Bridge was currently closed due to a gear box failure and reported that the NYCC resurfacing programme was nearing completion. It was also noted that NYCC and Selby District Council have both appointed a new Chairman (Councillor Robert Windass – NYCC & Councillor David Buckle – SDC) and that they are both keen to attend any local events etc.

Councillor Jordan gave an overview of the recent Drax Power Station Liaison Committee meeting.

County Councillor M Jordan left the meeting.

18/074 Police Report:-

A report listing the recent Ringmaster notifications received by the clerk was distributed.

Councillor M Topping reported that three police officers have been patrolling the village in recent days.

Councillor A Holman also reported that the police responded to a recent incident of deer poaching but unfortunately the perpetrators were not apprehended.

18/075 Confirmation of Minutes:-

The Minutes of the Meeting held on Monday 9th April 2018 were proposed by Councillor A Holman, seconded by Councillor C Topping and unanimously agreed.

18/076 Matters Arising: - No items raised

District Councillor J Deans left the meeting.

18/077 Items for Discussion:-

a) Public Rights of Way

Newhay Ferry Cottage

The clerk reported that NYCC have arranged for a heating engineer to contact the homeowner to provide a quote for moving the oil tanker and that she was awaiting a further update on this.

William Jacques Drive

It was noted that this was now being dealt with by NYCC and that the clerk was awaiting a further update on this although it is now inaccessible due to overgrown nettles.

Clay Lane

As agreed at the March Parish Council meeting a letter of apology has been sent to the Ouse and Derwent Drainage Board but that no acknowledgement of this has been received.

b) Highway Issues

Cliffe Crossroads – No further update

Vehicle Activate Sign (A63)

It was noted that the large hole that had appeared at the bottom of the pole has now been filled in.

Concern was raised regarding the sign being activated at speeds less than 40mph and the clerk was asked to clarify this with NYCC.

York Road Footpath (Cherry Tree Stores to Railway)

Councillor J Allan reported that the builder had advised her that the drop kerb is due to be moved, clerk to follow up with County Councillor M Jordan.

Street Lighting

The clerk reported that NYCC are now taking on more Parish Council clients for their footway lighting maintenance programme and that a site meeting will be held (date to be confirmed) in the near future with an engineer who will undertake an initial survey in order to

provide indicative costs for maintenance and advise on what the Parish Council may need to do moving forward.

Councillor A Holman raised concern regarding inconsiderate parking on Main Street and the on-going parking difficulties throughout the village.

c) Village Green

Flagpole

The clerk reported that she was still awaiting confirmation from Selby District Council that planning permission would not be required.

Councillor R Woodhall proposed that a war memorial/tommy should be installed at the base of the flagpole and it was agreed that this would be looked into further.

d) General Data Protection Regulation (GDPR) Compliance Update

The clerk reported that on the 9th May MP's accepted the Government amendment to exempt all Parish and Town Councils from the requirement to appoint a Data Protection Officer (DPO).

It was also noted that the Information Commissioner's Officer (ICO) have issued a reassurance statement for the parish sector advising that provided councils are committed to working towards implementation of GDPR requirements and have a positive attitude to this they will be understanding, fair and proportionate.

e) Village Plan

Cliffe Playing Field Amenities – Defer to a future meeting

f) Parish Council Profile

The Parish Council briefly discussed the ways of increasing the Parish Council profile and it was agreed that this would be discussed further at future meetings.

The clerk reported that the next CEF event scheduled for Wednesday 20th June will include presentations and practical advice about how to utilise social media and other marketing methods.

The clerk also gave details of a four part course starting Friday 06/07 at Community House, Portholme Road about getting the most out of social networks for your organisation, clerk to attend.

g) Dog Fouling/Dog Bin Request

It was agreed that a dog bin will be ordered from Selby District Council to be located on the grassed area of the snicket between Main Street and the Shrubberies, clerk to arrange.

18/078 Planning:-

9a) Consider Planning Applications Received:

1. (2018/0280/FULM) Demolition of existing farmhouse, outbuildings and agricultural buildings and the proposed erection of replacement dwelling, agricultural buildings, yard and associated works and infrastructure at **Hill Farm, Market Weighton Road, Barlby**.

The Parish Council resolved to raise no objections but would like reassurance that there will be no noise/acoustic issues regarding the grain store.

2. (2018/0495/CPE) Lawful development certificate for the use of land for the stationing of mobile homes at **Cliffe Country Lodges, Cliffe Common, Cliffe**.

The Parish Council resolved to raise no objections but raised concerns whether the drainage/sewage can accommodate further usage.

3. (2018/0427/HPA) Retrospective erection of a timber fence to the southern boundary at **School House, Main Street, South Duffield**.

The Parish Council resolved to raise no objections provided the Hawthorn hedge is planted and continues to be maintained and kept clear from the highway. The visibility splay must also be maintained.

4. (2018/0379/FUL) Section 73 for removal of condition 5 of approval 2007/0022/FUL Conversion of and extension to, including raising of roof height, barn to a dwelling at **Tudor House, York Road, Cliffe**. No Objections

b) Note Planning Applications Granted:

1. (2017/1268/HPA) Retrospective application for single storey rear extension at **37 The Shrubberies, Cliffe**.

2. (2018/0139/HPA) Section 73 application for variation of condition 06 (drawings) of approval 2016/1458/HPA for proposed side and rear extension following demolition of existing porch, construction of new double garage following demolition of existing garage, verge crossing and dropped kerb access off Hagg Lane at **School House, Main Street, South Duffield**.

3. (2018/0246/HPA) Proposed rear sunroom and removal of existing conservatory at **New Barn, Hull Road, Cliffe**.

c) Note Planning Applications Refused:

1. (2018/0179/HPA) Proposed two storey pitched roof lounge and bedroom extension at **Hill Farm, Hull Road, Cliffe**.

d) Note Planning Applications Withdrawn: NIL

18/079 Finance:-

a) The following payments were proposed, seconded and unanimously agreed:-

1. J Leighton-Eshelby (Salary)	£ As Agreed
2. Npower (Street Lighting Electricity)	£ 1919.64 (Gross) £ 91.41(VAT) £ 1828.23 (Net)
3. Ouse & Derwent Internal Drainage Board (Rates)	£ 6.57
4. Hemingbrough PCC (St Andrews Misson Rent)	£ 300.00
5. NYCC (Activated Sign Deployment)	£1050.00 (Gross) £ 175.00 (VAT) £ 875.00 (Net)

b) Note receipt of income, as listed below: -

1. Selby District Council (1st Half of Precept)	£11409.20
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c) Receive Annual Accounts 2017/18

The annual accounts 2017/18 were distributed and accepted.

d) Confirm appointment of Internal Auditor for Cliffe Parish Council Accounts Year End 31st March 2018

It was resolved that due to the retirement of Mrs Mary Farman, Mr Chris Phillipson would be appointed as the internal auditor for Cliffe Parish Council Accounts Year End 31st March 2018.

e) Sign off Annual Governance Statement 2017/18

The Annual Governance Statement 2017/18 was accepted and signed off by the Chairman.

f) Sign off Accounting Statement 2017/18

The Accounting Statement 2017/18 was accepted and signed off by the Chairman.

18/080 Representatives Report:-

Councillor A Holman reported that a local landowner had raised serious concerns regarding steel re-bars which have purposely been left in arable fields around the Parish damaging farm machinery resulting in repair bills costing thousands of pounds and posing a danger to pedestrians, dogs and local wildlife. It was noted that there was also an on-going issue with dog fouling in the fields which is posing food/health and safety concerns.

The Parish Council discussed the concerns raised including criminal damage which has already been brought to the attention of the police and it was agreed to continue to monitor the situation closely.

Councillor Holman to provide the clerk with the landowner's details and to ask the landowner to put a post on the Cliffe Community Board.

Clerk to bring to the attention of Mike Guerney - NYCC Public Rights of Way Officer and the Ramblers' Association.

The Parish Council also discussed the Parish Paddock and it was agreed that the clerk would ask DTMS to provide an update on the Japanese Knotweed so the Parish Council can consider the options available for the paddock at a future meeting.

18/081 Clerks Report:-

Correspondence not listed on the agenda:-

Clerk and Councils Direct Newsletter

Letter from NYCC regarding a consultation on what the North Yorkshire Archives service should look like.

The clerk also reported that she had received a phone call from a resident of South Duffield advising that the piece of grass where the Parish Council noticeboard and dog bin is situated was very overgrown and needed cutting back. It was noted that this used to be cut by a resident but as he was no longer able to do this the clerk had spoken to the Parish Council grass cutting contractor who had been out that day to cut it free of charge. Contractor to provide a quote to add this additional area to the grass cutting schedule.

Councillors are elected on behalf of everyone on the Register of Electors; therefore matters discussed, proposed and voted on, become the majority view and are not necessarily individual councillor's views. Parishioners may view previous minutes, by giving prior notice to the Clerk (Ring 01757 630077 for appointment)