

CLIFFE PARISH COUNCIL

Minutes of the Meeting of the Parish Council held on Monday 4th April 2022 at Cliffe Village Institute

22/052 Present: -

Councillor G Wilson (Chairman)
Councillor H Cross
Councillor A Holman
Councillor P Maw
Councillor J Wallinger
Councillor K Wedgwood
Councillor R Woodall

District Councillor M Topping

22/053 Apologies: -

Councillors J Jewitt and A Pulleyne
County Councillor M Jordan
District Councillor K Arthur

22/054 Declarations of Interest: -

Councillor R Woodall declared a Non-Registerable Interest in Item 22/058 (19) due to owning the field between the A63 and the railway.

22/055 Public Session: -

No members of the public were present

22/056 Listen to reports from County and District Councillors: -

District Councillor M Topping gave an update on the new single council for North Yorkshire and the Selby District Council Local Plan.

Councillor Topping also advised that he will be allocated £3,000 of Locality Budget funding in the new financial year to be spread across four parishes; **clerk** to apply for funding for Cliffe once this becomes available.

Councillor P Maw spoke about the Government funding that has been allocated to York Council for transport and asked if Selby Council would be receiving any funding and if so could this be made available to reinstate our bus service.

Councillor Topping agreed to investigate this further.

22/057 Confirmation of Minutes of the Parish Council Meeting (07/03): -

The Minutes of the Parish Council Meeting held on Monday 7th March 2022 were proposed by Councillor J Wallinger, seconded by Councillor P Maw and unanimously agreed.

22/058 Matters arising from the minutes of the above meeting (action review): -

01 - Confirm date and provide update on traffic management for footpath clearance/hedge cutting to the North of the A63 between Lund and the Railway Bridge: -

Ongoing

Councillor A Pulleyne is liaising with Mark Lumby (Highways) to agree a date to carry out the work.

02 - Update on recent data obtained from the PC Vehicle Activated Sign (York Road): -

The **Chairman** advised that the sign had now been relocated to the A63 (04/04).

Chairman to circulate the data obtained from York Road to all Parish Councillors and send to "Community Speedwatch" as evidence of the ongoing problem.

Councillor J Wallinger to post the data on both the Cliffe Village Website and social media site.

03 - Update on alternative location for ornamental village sign (near the village green) & also for South Duffield: -

The **Chairman** advised that he had spoken to Vickie Day (NYCC Highways engineer) who had outlined the regulations for a solid ornamental sign including the required distance from the edge of the carriageway depending on the speed of the road.

It was noted that South Duffield may not be suitable for an ornamental sign due to the regulations, and it was agreed that the **Chairman** and **Councillor J Wallinger** would speak to the resident who had originally raised the request.

Members agreed that considering the information received York Road would not be suitable for an ornamental sign, but it was agreed to investigate the possibility of incorporating a brick ornamental village sign within the perimeter of the village green along with a circular bench.

Chairman to send map, drawings, and dimensions to Vickie Day in the first instance for her perusal.

04 - Update from Highways regarding request for the Brown 'Ranch Holiday Park' sign to be removed (as it is now redundant) so that the lower signs can be moved up: -

The **chairman** advised that Vickie Day (NYCC highways engineer) was currently investigating and would provide an update as soon as possible.

05 - Update on installation of additional double yellow lines outside the school: -

The **Chairman** advised that plans for the new lines have been drawn up, but this must go through the legal process, so no further update is expected until the end of June.

The inspector will also look at refreshing the existing road markings during the site visit to investigate the new lines.

06 - Update on request for revised costing from Highways for proposed new road markings on the Eastern and Northern approaches to the village (due to the signage already being in place): -

The **Chairman** advised that he had received a revised quote totalling £4,036 for the proposed new road markings in both locations.

It was noted that the **Chairman** had received some of the drawings for the scheme from Vickie Day (NYCC Highways engineer) but as the information received was not complete it was agreed to discuss further at the May meeting.

Chairman to clarify that the road markings would be replaced if the roads were resurfaced later.

07 - Update on recalibration of vehicle activated sign (following concerns raised that the sign is triggering at speeds less than the speed limit set): -

Councillor J Wallinger reported that an engineer had looked at the sign and it appears to be working ok. It was noted that occasionally anomalies are picked up which can give rogue results and it was agreed that the Parish Council would continue to monitor.

RESOLVED to remove from future agendas.

08 - Update on the installation of drainage pipe and gullies along the Eastern side of York Road between Common End Farm and the Southern perimeter of R Finney's fenced field: -

Ongoing

09 - Update on Network Rail tidying up the brambles (railway line side) from the level crossing to the gate at the far end of Station Lane: -

It was noted that the brambles have now been cut back approximately one metre from the fence on Station Lane.

RESOLVED to remove from future agendas.

10 - Speak to local resident who has previously cut the grass near Baxter Lane Cottages to enquire if he is happy to continue to do this: -

It was noted that the resident is happy to continue with the grass cutting and it was agreed to reinstate the payment of £25.00 per year as a contribution towards fuel for the mower, to be backdated to when this was last paid.

11 - Provide receipts for the new Christmas lights purchased: -

District Councillor M Topping gifted the new Christmas lights to the Parish Council in lieu of claiming his expenses back and the **Chairman** thanked him for the kind gesture.

RESOLVED to remove from future agendas.

12 - Request quote from local electrician to extend the cabling (underground) from the existing Christmas tree to the new one (leaving power point at the existing tree): -

Ongoing.

District Councillor M Topping noted that in heavy rain the village green lights trip and require re setting. **Councillor Topping** agreed to re set them again and the **Chairman** will raise this with the local electrician to see what can be done to resolve the problem.

Clerk to provide the **Chairman** with the contact details of the electrician that previously repaired the box so he can follow this up.

13 - Update regarding the fitting of a 'non-return valve' at Pre-School and discussions with the new contact whose role is to liaise with elected representatives (as provided by Councillor R Musgrave): -

Councillor A Holman reported that he has not followed this up with Yorkshire Water and Pre-School need to speak to them about their long-term plans.

Councillor J Wallinger to approach Dan Macey (contact provided by **Councillor R Musgrave**).

14 - Update from the Consumer Council for Water (CCWater) following submission of the third party consent forms (5) to enable them to fully investigate the lack of response from Yorkshire Water - to comply with the General Data Protection Regulation (GDPR): -

Ongoing; **clerk** to follow up.

15 - Monitor any village water supply/drainage issues: -

Ongoing

16 - Update on S106 funding request submitted to Selby District Council (to extend the village green): -

It was noted that the Section 106 Enquiry Form submitted by the clerk had been accepted and three members of the Parish Council were now required sign the completed S106 Application Form to release 50% of the funding (£4459.50) with the remaining 50% to be paid on completion of the project.

17 - Update on the work being carried out by Wrights of Cockey Hill (to culvert the stretch of dyke up to the Village Green): -

It was noted that work is ongoing and Wrights of Cockey Hill are liaising with Nathan Culpan (Ouse & Derwent Internal Drainage Board).

18 - Update on the contribution request sent to the Ouse and Derwent Drainage Board: -

Ongoing; clerk to follow up.

19 - Update on list/map of overgrown public footpaths which have been identified and do not comply with the applicable laws/regulations: -

The following two fields have been identified where public pathway surfaces have not been reinstated to the appropriate width (as per the duties and responsibilities of landowners and farmers in accordance with the Highways Act 1980): -

a) Field between the A63 and the railway, adjacent to the railway bridge (opposite entrance to Green Lane)

b) Field between the rear of Tythe Farm and Kisima Farm

Having already declared a Non-Registerable Interest **Councillor R Woodall** spoke about the plans in place to clear his field (between the A63 and the railway) and it was noted that at present both footpaths are passable.

Councillor A Holman spoke about footpaths that cross over fields and raised concern about having to destroy crops in order to keep the footpaths clear especially in the current climate, but he agreed to ensure that the footpath across his land is kept clear.

20 – Update on process to register a complaint against landowners who do not keep public footpaths clear and advice sought from the Ramblers Association: -

RESOLVED; agreed to remove from future agendas.

21 - Obtain quote for four educational boards to be erected on public footpaths (Oxen Lane, Middle Lane, Turnham Lane and Green Lane): -

Members discussed the quote received (£329 per sign including post) and it was agreed to simplify the layout and content of the signs.

Councillors J Jewitt, A Pulleyne and R Woodall to liaise on the layout/content and preferred sign locations; to be discussed further at the May meeting.

22 - Update on Selby District Council decision not to site dog bins on either Hagg Lane or Turnham Lane and to concerns raised regarding the current dog bins not being emptied as per the Selby District Council weekly schedule: -

The **Chairman** reported that he had raised a complaint with Selby District Council on behalf of the Parish Council but unfortunately, they are standing by their decision and will not to site the dog bins as requested. **RESOLVED** to remove from future agendas.

23 - Provide update on the book library on the village green and plaques to commemorate the Village Green opening and in memory of former Councillor: -

The **Chairman** advised that Amy Wilson had contacted Motley Makers to chase up the installation of the book library but unfortunately, she had received a very negative response and therefore the order had been cancelled.

A book library has been ordered through another company who supplied the book library in Bubwith and it is hoped that this will be installed within the next few weeks.

24 - Update on creating a nature reserve at the Parish Paddock: -

Ongoing; **Councillor A Pulleyne** to get Askham Bryan College involved with the project.

25 – Update on new tenant renting the Parish Paddock to graze a horse (for an initial period of six months): -

The **Chairman** advised that due to a change of circumstances the paddock was no longer required; **RESOLVED** to remove from future agendas.

26 - Update on enquiries with new owner of Maltkiln Pond to establish what their plans are for the pond: -

It was noted that the new owner was working on the pond, tidying up & fencing the field; **RESOLVED** to remove from future agendas.

27 - Arrange access to the Parish Council safe at school to obtain legal documents relating to the Parish Paddock: -

The **Chairman** has spoken to Trevor Allan and will arrange a date to access the safe as soon as possible.

28 - Update on outstanding trees & groundworks on West side of Main Street: -

It was noted that all the work has now been completed; **RESOLVED** to remove from future agendas.

29 - Update on the purchase of a weeping Purple Beech tree and plaque for the Village Green to commemorate the Queens Jubilee and eight Amelancher (Robin Hill) trees for Main Street: -

It was noted that the trees were purchased from R & J M Henley and have all been planted.

Councillor H Cross spoke about the available options for the plaque and it was unanimously agreed to purchase a Royal British Legion A4 plaque (corten steel) at a cost of £129.99 (inc VAT) plus a mounting stake £25.00 (inc VAT).

RESOLVED to remove from future agendas.

30 - Update on path clearance on the eastern side of York Road between Yewtree Farm and the Cliffe sign at the end of Jacques Lane: -

Ongoing

It was noted that half of the work had been done with the remainder still to be completed.

31 - Update on cutting back overgrown conifers in the Shrubberies: -

The landowner informed the Parish Council that the conifers will be cut back in due course.

32 - Update on outstanding planning application status for Cliffe Meadows Holiday Park (2021/1205/FUL, 2021/1479/FUL & 2021/0385/FUL): -

It was noted that **Councillor A Pulleyne** has spoken to the landowner who advised that a new planning officer has taken over and is looking into the outstanding applications so it is hoped that they will be decided as soon as possible.

33 – Update on review to establish repair work required to the four Parish noticeboards and constructing a new noticeboard for Lund: -

The **Chairman** advised that due to illness the Parish Council handyman had been unable to review the noticeboards on Saturday 12th March as planned; new date to be arranged.

34 – Update on new noticeboard in Lund: -

The **clerk** advised that she had been contacted by a resident in Lund who is not happy with the proposed location for the new noticeboard.

Members discussed the proposed location which has already been agreed with NYCC Highways and it was agreed that the **Chairman** would forward a photograph of the agreed location to the **clerk** to forward on to the resident to clarify the positioning of the new noticeboard.

35 – Update on enquiries with the Village Institute Committee re putting Christmas lights on the Village Institute (to be funded by the Parish Council): -

It was noted that **Councillor P Maw** would raise the enquiry with the Village Institute Committee at their next meeting (Tuesday 5th April).

22/059 Update on Wayleave agreement for Broad Lane Wood: -

Councillor A Holman advised that he had chased up the Parish Councils solicitor to seek clarification on several issues raised relating to the agreement.

The **Chairman** advised that he also follow this up as he has not received any further response.

22/060 Cliffe Bus/Route status update:-

The **clerk** gave an update following a meeting with Thornes and it was noted that due to the recent fuel increases the cost per trip would be increased from £25 to £35 and due to staff shortages, the service would not be able to commence until August at the earliest.

22/061 Posterngate Surgery Update re Proposed closure of branch surgery at Hemingbrough:-

The **clerk** advised that the Clinical Commissioning Group (CCG) are looking if it may be possible to repurpose some of the CCG funding that will be released through reduced premises reimbursement when the site is vacated towards providing transport.

It was noted that Hemingbrough Parish Council are currently investigating the possibility of them contributing to the bus service trial.

22/062 HGVs on York Road (issue raised via email by resident):-

The **Chairman** read out correspondence received from a resident expressing concern regarding the ongoing issue of HGV's using York Road despite the 7.5 tonne weight limit restriction.

Members discussed the issue and it was agreed that **Councillor R Woodall** would speak to Mark Lumby (NYCC Highways) about the possibility of removing the speed bumps; to be discussed further at the next Parish Council meeting.

Chairman to provide the resident with an update

22/063 Planning:-

a) Consider Planning Applications Received:-

i. (2022/0175/HPA) Single storey rear extension at **High Common Farm, Market Weighton Road, Barlby** No Objections

ii. (2022/0247/COU) Change of use from equestrian menage to dog exercising area (retrospective) at **Foxhills Boarding Kennels , Market Weighton Road, Barlby** No Objections

Reconsultation – Amended Plans

iii. (2021/1461/FUL) Erection of detached 2 storey dwelling house with integral garage at **Tudor House, York Road, Cliffe** No Objections

b) Consider Planning Applications Received not listed on the agenda:- NIL

c) Note Planning Applications Granted:-

i. (2021/1418/HPA) Single bedroom with en-suite extension at first floor level over the existing flat roofed kitchen extension at **Rose Cottage, Moor Lane, South Duffield**

ii. (2021/0735/HPA) Erection of double garage at **Woodside Lodge, Hull Road, Cliffe**

d) Note Planning Applications Refused:-

i. (2021/1095/S73) Section 73 to remove condition 02 of approval L1174 erection of a dwelling (outline) granted on 17 October 1962 at **Broadlands, Hull Road, Cliffe**

ii. (2021/132/FUL) Erection of detached dwelling and garage to the south of **Lace House, Hull Road, Cliffe**

e) Note Planning Applications Withdrawn:- NIL

22/064 Finance:-

a) The following payments were proposed, seconded and unanimously agreed:-

i. J Leighton-Eshelby (April Salary)	£ As Agreed
ii. Autela (Payroll Services)	£ 104.38 (Gross) £ 17.40 (VAT) £ 86.98 (Net)
iii. PKF Littlejohn (External Audit Year Ending 31 st March 2021)	£ 240.00 (Gross) £ 40.00 (VAT) £ 200.00 (Net)
iv. YLCA (Subscription Renewal)	£ 440.00
v. R Woodall (Flags & Clips Reimbursement)	£ 88.94

b) To approve payments not listed on the agenda:-

i. Ouse & Derwent Drainage Board (Rates)	£ 6.57
ii. Alan Parker - Handyman (Broadlane Wood Bridge Repairs/Screws & Nails)	£ 474.08

12c) To ratify payments made in between meetings:-

i. R & J M Henley (Trees)	£ 683.28 (Gross) £ 113.88 (VAT) £ 569.40 (Net)
ii. Websters Ltd (Timber for Broad Lane Wood Bridge Repairs)	£ 262.76 (Gross) £ 43.79 (VAT) £ 218.97 (Net)

12d) Note receipt of income, as listed below:- NIL

22/065 Correspondence Received:-

Glasdon – Note receipt of Focus on Local Councils brochure
ElanCity – Note receipt of VAS brochure

22/066 Review/Update Parish Projects List:-

Village Flag Design Project

It was noted that the school is planning to look at designing a village flag after the Easter half term holiday.

Turnham Lane

The **Chairman** advised that he had spoken to Vickie Day (NYCC Highways Engineer) about the possibility of moving the 30mph zone further down Turnham Lane whilst keeping within the current legislation (currently the 30mph sign is at the junction of Turnham Lane and Hull Road).

22/067 Representatives Report: -

The Parish Council discussed the increase in fly tipping caused by the changes to local recycling centre services.

Councillor J Wallinger advised that three of the Parish Council owned streetlights have now been upgraded to LED's.

Councillor R Woodall reported that a couple of residents have asked if the new litter bin could be moved onto the Village Green and raised concern regarding signage at Four Lane Ends/Cliffe Common Crossroads which obscures the view when operating a larger vehicle/tractor etc.

Chairman to raise with Vickie Day (NYCC Highways Engineer).

Councillor A Holman raised concern regarding the changes to diesel tax legislation.

Cliffe Playing Fields Drainage Update

Councillor P Maw advised that the Playing Fields Association will obtain a quote for the drainage work still required on the Playing Fields and report back to the Parish Council.

22/068 Confirm date of next meeting: -

Monday 9th May 2022 commencing at 7.00pm in CLIFFE VILLAGE INSTITUTE

Councillors are elected on behalf of everyone on the Register of Electors; therefore, matters discussed, proposed and voted on, become the majority view and are not necessarily individual councillor's views.

Parishioners may view previous minutes, by giving prior notice to the Clerk (Ring 01757 630077 for appointment).