

CLIFFE PARISH COUNCIL

Minutes of the Meeting of the Parish Council held on Monday 9th May 2022 at Cliffe Village Institute following the Annual Meeting of the Council

22/075 Present: -

Councillor G Wilson (Chairman)
Councillor A Holman
Councillor J Jewitt
Councillor P Maw
Councillor A Pulleyne
Councillor J Wallinger
Councillor K Wedgwood
Councillor R Woodall

One member of the public was also present

22/076 Apologies: -

Councillor H Cross

22/077 Declarations of Interest: - None

22/078 Public Session: -

The member of the public had spoken at the Annual Parish Meeting and as he had nothing further to add, he left the meeting at this point.

22/079 Listen to reports from County and District Councillors: - None Present

22/080 Confirmation of Minutes of the Parish Council Meeting (04/04): -

The Minutes of the Parish Council Meeting held on Monday 4th April 2022 were proposed by Councillor P Maw, seconded by Councillor J Wallinger and unanimously agreed.

22/081 Matters arising from the minutes of the above meeting (action review): -

01 - Confirm date and provide update on traffic management for footpath clearance/hedge cutting to the North of the A63 between Lund and the Railway Bridge: -

Ongoing
Councillor A Pulleyne to liaise with Mark Lumby (Highways) to agree a date to carry out the work.

02 - Update on recent data obtained from the PC Vehicle Activated Sign (York Road Northbound) and circulated to all members: -

03 - Send recent data obtained from the PC Vehicle Activated Sign (York Road Northbound) to "Community Speedwatch" as evidence of the ongoing problem: - (Items 02 & 03 dealt with together)

The **Chairman** has sent the report/data to Community Speedwatch; awaiting response.

04 - Post data obtained from the PC Vehicle Activated Sign (York Road) on both the Cliffe Village Website and social media site : -

It was noted that this has now been done by **Councillor J Wallinger**.

05 - Update on discussion with South Duffield resident regarding request for a village sign (following information received advising that South Duffield may not be suitable for an ornamental sign due to Highway regulations): -

Councillor J Wallinger reported that he had been unable to contact the resident by telephone or email and noted there is only one suitable location for the village sign which is at the entrance to the village from Cliffe Common crossroads.

Resolved to defer until the resident get backs in contact with **Councillor J Wallinger**.

Councillor J Wallinger reported that the village sign from the direction of Hagg Lane is broken. **Councillor J Wallinger** to send photograph to **Councillor K Wedgwood** who will follow this up with NYCC Highways.

06 - Update on incorporating a brick ornamental village sign within the perimeter of the village green along with a circular bench: -

It was noted that the **Chairman** had sent a proposal/drawing for an ornamental sign to be built on the corner of the village green incorporating a flower bed to Highways for comment.

07 - Update from Highways regarding request for the Brown 'Ranch Holiday Park' sign to be removed (as it is now redundant) so that the lower signs can be moved up: - Ongoing
The **Chairman** has sent email to Vickie Day (NYCC Highways engineer) chasing an update; awaiting response.

Councillors A Holman, J Wallinger and **R Woodall** to investigate height and visibility requirements which the **Chairman** will pass on to Vickie Day.

08 - Update on installation of additional double yellow lines outside the school: - Ongoing
The **Chairman** reported that plans for the new lines have been drawn up but this must go through the legal process so no further update is expected until the end of June.

09 - Update on drawings received from Highways for proposed new road markings on the Eastern and Northern approaches to the village and request for confirmation that the road markings will be replaced if the roads are resurfaced : - Ongoing

The **Chairman** has sent email to Vickie Day (NYCC Highways engineer) chasing an update; awaiting response.

10 - Update on the installation of drainage pipe and gullies along the Eastern side of York Road between Common End Farm and the Southern perimeter of R Finney's fenced field: -

It was noted that the Parish Council have provided a safe place for pedestrians to stand off the road but it is not feasible to carry out any further work therefore it was **resolved** to remove from future agendas.

11 - Request quote from local electrician to extend the cabling (underground) from the existing Christmas tree to the new one (leaving power point at the existing tree): - Ongoing
It was noted that this needs to be done before the Christmas lights are put up.

12 - Re-set the village green lights: -
Resolved; agreed to remove from future agendas.

13 – Speak to local electrician about the village green lights tripping during heavy rain: -
To be dealt with in conjunction with Item 11.

14 – Provide Chairman with contact details for the electrician that previously repaired the village green electric box: -
Clerk to provide **Chairman** with the contact details as soon as possible.

15 - Update regarding the fitting of a ‘non-return valve’ at Pre-School and discussions with the new contact (Dan Macey) whose role is to liaise with elected representatives (as provided by Councillor R Musgrave): -
Councillor J Wallinger referred to the recent very helpful response received from Sarah Robinson (Corporate Affairs Advisor) who is the Parish Councils new contact at Yorkshire Water. It was noted that two senior engineers will be making further investigations this month including conducting a CCTV survey of the network, checking road gullies and other potential surface water misconnections. A member of their process and pumping team will also be investigating the collapse further downstream.

Chairman also noted that no request has been made by Pre-School to move into the Primary School and they have no plans to do so in the near future (although they would like to in the long-term).

16 - Update from the Consumer Council for Water (CCWater) following submission of the third party consent forms (5) to enable them to fully investigate the lack of response from Yorkshire Water - to comply with the General Data Protection Regulation (GDPR): -
Clerk to forward the response received from Sarah Robinson (Yorkshire Water) to CCWater and it was **resolved** to put the CCWater complaint on hold whilst Yorkshire Water are carrying out their investigations.

17 - Monitor any village water supply/drainage issues: - Ongoing
Councillor A Holman spoke about the drainage being put in place for the new site on Turnham Lane and ongoing drainage issues throughout the village.

18 - Update on S106 funding request submitted to Selby District Council (to extend the village green): -
It was noted that the Parish Council is awaiting receipt of 50% of the Section 106 funding requested (£4459.50) with the remaining 50% to be paid on completion of the project.

19 - Update on CIL funding request (to extend the village green): -
The **Chairman** signed the paperwork required for Selby District Council to release £8,108.70 of CIL funding available; **clerk** to forward to Selby District Council.

20 - Update on the work being carried out by Wrights of Crockey Hill (to culvert the stretch of dyke up to the Village Green): -

Councillor A Pulleyne gave an overview of the work carried out by Wrights of Crockey Hill which has now been completed.

Members carried out a site visit and the following actions were agreed:-

- **Chairman** - Liaise with Parish Council handyman on erecting wooden fencing from the far corner, going behind the noticeboard and up to the drain. Also about replacing the wooden fencing at the Village Institute end with pedestrian gate at the corner.
- **Councillor J Jewitt** - Provide grass seed for the new area.
- **Chairman & Councillor A Pulleyne** - Source materials for new footpath.
- **Councillors J Jewitt & A Pulleyne** - Fill in and grass old footpath.
- **Councillor R Woodall** – Speak to Mark Lumby (Highways) to enquire if he can provide a panel with a gate to put into the existing highway fence.

21 - Update on the contribution request sent to the Ouse and Derwent Drainage Board: -

Ongoing; clerk to follow up.

22 - Update on layout/content and preferred locations for four educational boards to be erected on public footpaths (Oxen Lane, Middle Lane, Turnham Lane and Green Lane): -

Members discussed this at length and it was agreed that the Parish Council will provide Cliffe Parish Council headed backboards to display relevant educational material and sited where required.

Chairman and **Councillor A Pulleyne** to liaise with the Parish Council handyman regarding the backboards required.

23 - Provide update on the book library on the village green and plaques to commemorate the Village Green opening and in memory of former Councillor: -

The **Chairman** reported that the book library has now been installed, donations of books have been received and the library has been populated. The book library will be maintained by periodically swapping out books from the surplus in the Village Institute.

Former Councillor Amy Wilson will place rules of use in the book library and is making an informative post on the community Facebook page.

24 - Update on creating a nature reserve at the Parish Paddock: -

It was noted that the **Chairman** is meeting next week with the resident who has volunteered to assist the Parish Council with this project.

25 - Arrange access to the Parish Council safe at school to obtain legal documents relating to the Parish Paddock: - Ongoing

26 - Update on purchase of a Royal British Legion A4 plaque (corten steel) plus a mounting stake: -

The **Chairman** reported that this has now been installed and thanked **Councillor H Cross** for all his assistance.

27 - Update on path clearance on the eastern side of York Road between Yewtree Farm and the Cliffe sign at the end of Jacques Lane: - – Ongoing
Councillor A Pulleyne to complete as soon as possible.

28 - Update on cutting back overgrown conifers in the Shrubberies: - Ongoing

29 – Update on review to establish repair work required to the four Parish noticeboards and constructing a new noticeboard for Lund: -

The **Chairman** reported that the Parish noticeboards had been reviewed and the following observations were noted:-

Old Post Office – No action required

Village Green – Renovation required

Cherry Tree Stores – One door is rotten and requires replacement; overall renovation also required

South Duffield – Both doors are rotten and require replacement; overall renovation also required

30 – Update on proposed new noticeboard in Lund: -

Following a complaint from a resident in Lund regarding the proposed new noticeboard it was agreed to carry out a survey to gauge the overall opinion of Lund residents.

Councillor J Wallinger to post on Cliffe Village Website (for Lund residents only).

31 – Update on enquiries with the Village Institute Committee re putting Christmas lights on the Village Institute (to be funded by the Parish Council): -

Councillor P Maw reported that the Village Institute Committee fully support the Parish Council putting Christmas lights on the Village Institute.

Resolved to add agenda item to source new Christmas lights for the Village Institute and Village Green on the September Parish Council agenda.

32 – Update on discussion with Mark Lumby (NYCC Highways) regarding the possibility of removing the speed bumps from York Road: - Already covered at the Annual Parish Meeting

33 – Update on extension of 30mph speed limit further up Turnham Lane - Ongoing

The **Chairman** has sent email to Vickie Day (NYCC Highways engineer) chasing an update; awaiting response.

34 – Speak with Highways regarding new signage at four-lane ends crossroads which is obstructing driver's view Northwards when pulling out of the road from Osgodby:- Ongoing

The **Chairman** has sent email to Vickie Day (NYCC Highways engineer) chasing an update; awaiting response.

22/082 Public Footpaths (to include any overgrown public footpaths which have been identified that do not comply with the applicable laws/regulations).

22/082 a) Clarification of laws/responsibilities applicable to landowners and public footpaths: -

Members had a discussion regarding the responsibility of landowners to keep public footpaths clear.

22/082 b) Footpaths identified this month: -

- **Footpath from the tennis courts to the north-east corner of the adjacent field (with an adjoining footpath from the North side of the Playing Fields). These footpaths are blocked by Rapeseed crop.**

Councillor J Jewitt (landowner) reported that he had attempted to spray the overgrown footpath but this has so far been unsuccessful.

The **Chairman** thanked **Councillors A Holman** and **R Woodall** for clearing the public footpaths through their land.

22/083 Grass Maintenance

Letter of correspondence received from the new contractor

The **Chairman** reported that unfortunately the new contractor has tendered his resignation but has agreed to continue with the grass cutting until a new contractor is appointed.

It was agreed that **Councillor A Pulleyne** would contact one of the un-successful contractors to enquire if he would take on the contract (pro-rata) and liaise with the out-going contractor.

The **Chairman** thanked the out-going contractor for all his efforts.

22/084 Update on Wayleave agreement for Broad Lane Wood: -

The **Chairman** spoke about the Option and Deed of Easement and the clarification of several issues with the Parish Council solicitor.

22/085 Cliffe Bus/Route status update:-

The **clerk** advised that the working party are currently looking into the possibility of the Clinical Commissioning Group (CCG) providing funding towards a bus service following closure of the Posterngate Hemingbrough Branch Surgery.

It was also noted that the working group will be meeting with Selby District AVS to discuss community transport.

22/086 Posterngate Surgery Update re Proposed closure of branch surgery at Hemingbrough:-

The **clerk** reported that following the branch surgery closure work has been ongoing regarding patient transport & dispensing prescriptions and it was noted that the feasibility study is still ongoing.

22/087 Planning:-

a) Consider Planning Applications Received:-

i. (2022/0408/HPA) Erection of a first floor extension over an existing garage footprint with associated dormer and roof light at **2 Badgers Way, Cliffe** No Objections

ii. (2022/0341/FUL) Erection of new detached dwelling and garage to the south of **Lace House, Hull Road, Cliffe** No Objections

b) Consider Planning Applications Received not listed on the agenda:- NIL

c) Note Planning Applications Granted:-

i. (2022/0125/HPA) Erection of single storey side extension with balcony and alterations to existing hipped roof side extension to introduce flat roof with glazed lantern at **Common End Farm, York Road, Cliffe**

ii. (2021/1379/HPA) Demolition and re-build of existing side garage extension. Single storey rear extension. Single storey front porch extension at **Oakleaf House, Main Street, Cliffe**

d) Note Planning Applications Refused:- NIL

e) Note Planning Applications Withdrawn:- NIL

22/088 Finance:-

a) The following payments were proposed, seconded and unanimously agreed:-

i. J Leighton-Eshelby (May Salary) £ As Agreed

b) To approve payments not listed on the agenda:-

i. H Cross (Reimbursement of Queens Canopy Plaque)	£ 155.99
ii. Keith Walls (Hedge Cutting)	£ 57.60 (Gross)
	£ 9.60 (VAT)
	£ 48.00 (Net)
iii. Wrights of Cockey Hill (Dyke Culverting)	£19,500.00 (Gross)
	£ 3,250.00 (VAT)
	£16,250.00 (Net)

Clerk to contact Nathan Culpan (Ouse and Derwent Drainage Board) to advise that the culverting work has now been completed and to clarify if he wants to sign the work off before payment is made.

c) To ratify payments made in between meetings:- NIL

d) Note receipt of income, as listed below:-

i. Selby District Council (1st half of precept) £11,862.26

e) Cliffe Parish Council Insurance Renewal

The Zurich renewal premium of £331.81 (final year of a three year agreement) was unanimously agreed.

22/089 Correspondence Received:-

Clerk & Councils Direct – Receipt of May 2022 newsletter was noted.

Resident – Receipt of request for deer warning signs along the A63 (East of Hemingbrough) was noted. The **Chairman** reported that these have been requested through the NYCC portal.

22/090 Review/Update Parish Projects List:- No issues to raise

22/091 Representatives Report: -

Councillor A Holman reported the theft of @ £100 of goods per week from the veg cart on York Road.

Councillor R Woodall to put up the Queens Platinum Jubilee flag.

Chairman to contact Selby District Council to ask them to clarify where on Turnham Lane they would permit the siting of a dog bin.

22/092 Confirm date of next meeting: - Monday 6th June 2022 commencing at 7.00pm in CLIFFE VILLAGE INSTITUTE

Councillors are elected on behalf of everyone on the Register of Electors; therefore, matters discussed, proposed and voted on, become the majority view and are not necessarily individual councillor's views.

Parishioners may view previous minutes, by giving prior notice to the Clerk (Ring 01757 630077 for appointment).